Dear Mr. Marshall,

I am writing to you at the suggestion of George Balanchine, since he feels that you might be able to be of assistance in our project of publishing a text book on the Laban dance notation which we use.

For the past eleven years the Bureau has been trying to spread the use of dance notation in order to raise the standards of teaching and performing through dance literature. The formation of a library of dance works and the preservation of the scores of the great works of today are also the aims of the Bureau.

The lack of an up to date text book on the notation is a severe handicap to spreading the use of the notation. The original text book, published in 1928 is both out of print and out of date. Although we have collected a great deal of the material which will be included in the series of primers which we are planning, there is still a great deal of work to be done and we are badly handicapped by lack of funds.

I would like the opportunity to discuss with you the possibility of a grant for the project, and to be able to acquaint you better with the work of the Dance Notation Bureau.

Sincerely,

Ann Hutchinson.