

INTER-OFFICE CORRESPONDENCE

900
PAP

ENVIRONMENTAL
SCIENCES

FROM: RWR/JAP

DATE: December 30, 1977

TO:		
	SW/ETN	Sh
	ETN	Let's discuss Sh
	FW	W
	JAP	

COMMENTS:

xref in 909

SUBJECT: Transfer and incorporation of personnel and program responsibilities from NES to AS

The Trustees decided in December 1977 that the Quality of the Environment program be phased out and that the Natural and Environmental Sciences division be terminated with the retirement of its Director on June 30, 1978. Agricultural Sciences has requested that the Assistant Director, NES, be transferred to it and is prepared to accept the responsibility of insuring that effective follow up of continuing portions of the QE program take place. Many of the continuing activities are of direct interest to AS, some involve other divisions, and a few do not relate directly to the current interests of any division.

In arranging for the "folding-in" of NES program activities with those of the AS division, primary consideration will be given to retaining the capacity to follow through on those environmental programs to which the RF has a continuing responsibility. These are described clearly in the NES program statement and will, in some cases, require coordination with other divisions. Secondly, careful consideration will be given to the employment of the combined NES/AS resources in the definition and execution of new activities having direct relevance to the objectives of the COH program as defined in the COH program statement. Thirdly, it is the considered judgment of officers that the Foundation recognition achieved in the environmental field should not be altogether lost. While our programs become more sharply focused and related to major Foundation interests, we should retain the flexibility to seize upon major (big deal) opportunities in the area of QE which can be parlayed into broadly based and supported programs of consequence to the world at large.

The execution of these tasks has staff and budgetary implications. How these are employed during the immediate transitional period (1978) are described in the following:

Staff and Administrative Arrangements

In order to facilitate the orderly transfer of responsibility, it is proposed that the present staff of NES be moved with files and records to the AS section of the 23rd floor about May 1, 1978. RWR would continue to direct the QE program until his departure, but this move would allow time for effective integration of program and personnel.

Upon the departure of RWR, the following personnel would be absorbed into the AS staff with duties as indicated:

Gary H. Toenniessen - Follow up on continuing QE activities including appraisal of grants, supervision of fellows and other program matters. Participate in development of COH interest in fragile environments.

Marie C. Speranza - ~~Administrative Assistant dealing with matters relating to QE program and~~ secretary to GHT.

Diana Heptig - Secretary to be assigned to new AS staff member to be recruited during 1978 (Plant Scientist to replace PRJ).

C. Anthony Pryor - NES Visiting Research Fellow to continue his current activities.

The newly constituted AS group will include the following:

JAP - Director
JEJ - Deputy Director
CCG - Associate Director and Foundation Representative for the Southeastern United States

JJM - Associate Director
GHT - Assistant Director
Vacancy - Plant Scientist (replacement for PRJ)
JP - Visiting Research Fellow
CAP " " "
Vacancy - " " "
MJS - Program Associate
MCS - Administrative Assistant
LZM - Program Secretary
KA " "
CG " "
JR " "
DH " "

In order to accommodate the above group, it is requested that the space originally allocated to AS in the building be returned to it - in other words, the southeast corner of the 23rd floor beginning at the fire wall door extending to the Kitchen on the south side.

The offices would be occupied as follows: KA, CCG, MJS, JAP, visiting staff and supplies, visiting research fellow fellows, new AS staff member, JJM, visiting research fellow, GHT, JEJ. Secretaries and administrative staff would be accommodated adjacent to the appropriate offices in existing space.

The accompanying table presents as briefly and to the best of our present predictive capabilities the probable QE expenditures during 1978, 1979, and 1980.

The appropriations plan for 1978 is described in the program statement prepared for the Trustees special meeting on February 6 as the grant-in-aid expenditures by program objectives.

In 1979 and 1980 it is anticipated that COH would wish to continue support via appropriations the the amount of approximately \$100,000 for pesticide research and other major toxic substance research linked directly with agricultural concerns. It is also anticipated that up to \$100,000 might be considered for appropriation to special projects of the University of Washington mediation activities. Grants in aid in the amount of approximately \$200,000 per annum are estimated expenditures for continuing QE activities within the COH program for 1979 and 1980.

Reduction and expenditures for professional staff exclusively for QE activities will be accomplished in the figures shown in the table included and also all other items of domestic budget such as outside professional services, conferences, etc., which one could logically expect would be desirable in phasing out the QE program and incorporating selected interests into COH and International Relations.

EXPENDITURES TO BE CONSIDERED AND/OR RECOMMENDED FOR QE ACTIVITIES
IN 1978, 1979, 1980

1978

	<u>Appropriation</u>	<u>G.I.A.</u>	<u>Staff</u>
Objectives			
#1	--	100)	
2	427	100)	400
3	450	100)	
4	--	25	
Spec. Fellowships	<u>300</u>	<u>--</u>	
	1177	325	
			<u>1,902</u>

1979*

#1	100	50)	
2	100 U. of Wash.	50)	300
3	--	50)	
4	--	50)	
Spec. Fellowships	<u>--</u>	<u>--</u>	
	200	200	<u>300</u>
			<u>700</u>

1980

#1	100	50)	
2	--	50)	150
3	--	50)	
4	--	50)	
Spec. Fellowships	<u>--</u>	<u>--</u>	
	100	200	<u>150</u>
			<u>450</u>

* Approximation - exclusively to see current program through.
Balance of funds to be available for integrated program objectives.

DATE February 6, 1978

RECEIVED FROM _____

SENT TO _____

RELATING TO Plans for implementing Trustee
Decisions on Future programs

Report to Special meeting of Trustees

WILL BE FOUND WITH 912
PR068