

ALLOCATION #1

AMOUNT: \$60,000

ACCOUNT: To be charged to RF 69048

1. At the meeting of the Executive Committee on June 20, 1969, the following action was taken:

RESOLVED that the sum of Two hundred thousand dollars (\$200,000),
RF 69048 or as much thereof as may be necessary, be, and it hereby
is, appropriated for allocation by the officers to public
school systems in support of internship programs for minority-
group school administrators; this sum to be available for
allocation during the period ending December 31, 1970.

2. The Baltimore City Public Schools propose to launch an administrative internship program for the unique and special purpose of providing on-the-job training for prospective inner-city local school administrators, particularly principals and assistant principals. The training program will extend for one complete year with five administrative interns assigned to five inner-city elementary schools. Appropriate care will be exercised in the selection of the elementary school principals and in their early involvement in and understanding of the program. Qualification of administrative interns will be determined by the Superintendent in accordance with set criteria of performance as teachers, motivation, maturity, etc. Master's degree or equivalent will be required. Program coordination will be under the direct administration of the Superintendent of Schools and the Associate Superintendent of Personnel, who will work closely with the Associate Superintendent for Instructional Services. Meetings will be held as frequently as are necessary involving the internship coordinator, principals, interns, and other resource personnel. The program will embrace extensive training in all aspects of supervisory and administrative work. It will also include involvement of resource personnel from other agencies, communities, colleges, etc.; visits to other school systems; assignments to city agencies; meetings with community groups; exploration of job opportunity, job placement and employment problems in inner-city communities; and participation of college representatives. Other considerations being actively pursued would include after-training assignments several months before they would assume the job function as an administrator in an inner city school. This plan would make possible a preparation period for the trained interns long before as is practiced in normal procedures. Additionally, some considerations are that interns would take one or two appropriate university courses during the internship period which would be worked out between the Superintendent and the college or university which has demonstrated the necessary knowledge and sensitivity to the problems of the inner-city needs. The proposed budget of \$65,000 for September 1969 to December 1970 will be used for stipends for interns, consultant and research services, travel, conferences, supplies, materials and miscellaneous related costs, with \$60,000 allocated by RF and \$5,500 from The Baltimore City Public Schools.

An allocation of \$60,000, or as much thereof as may be necessary, to The Baltimore City Public Schools toward the costs of its Central City Administrative Internship Program, is hereby approved; this sum to be available for a period of 16 months beginning approximately September 1, 1969.

Joseph H. Blau
Director, Humanities and
Social Sciences

Nils J. Westerberg
Comptroller

H. M. Myers
Vice-President

DATE: July 25, 1969

CHS